



**North Dakota Association of Assessing Officers  
Executive Board Meeting  
Tuesday August 14, 2018  
8:22 AM  
Bismarck State Capitol, Bismarck, ND**

**Call to Order:**

President Henry Gerving called the meeting to order.

**Executive Board Members Present:**

President Henry Gerving, Golden Valley County; Secretary-Treasurer Carla Broadland, Wahpeton City; Member at Large Brenda Johnson, Bismarck City, Vice President Amber Gudajtes, Grand Forks County; Past President Paul Houdek, Grand Forks City.

**Executive Board Members Absent:**

None.

**Others Present:**

Education Chair Sandy Fossum, Richland County; Event Coordinator Linda Morris, Morton County.

Discussion was held in reference to the 2018 NDAAO Conference being held at the Radisson and the feedback the board was receiving. Many members liked the location and the food. Others said that they missed the continental breakfast at the Comfort Inn and the reasonable prices in the lounge. Rock Point worked out well for the evening meal and many liked the location.

The conference room and the round tables were a hit along with having the vendors in the same room as the meeting which was very nice.

Discussion was held on the Winter Workshop to be held in January for two half days. Primary dates to check to see if available will be January 16<sup>th</sup> and 17<sup>th</sup> or January 23<sup>rd</sup> and January 24<sup>th</sup> at the Bismarck Radisson.

Linda said that NCRAAO 2019 will be taken care of through NCRAAO and that NDAAO is not responsible for anything other than the annual meeting. Brenda and Linda have been working on the education and they believe they will have two classes, one residential and one commercial. They will be looking at TEAM for the education and/or our own members. NCRAAO ideas included: Riverboat, Zoo, restored historic theater.

Discussion was held in reference to the education requirements and the cost of that education and the rotation of the classes from the State. One solution would be to offer just one course at a time through NDAAO which would allow members to get to know one another and online education would be available if they need a specific course for certification if the rotation does not work for them or add a third class at a different time of the year.

Sandy said that many new members ask for the State Tax Administration course to be offered once again.

The board has received one nomination for Lifetime Membership, Cynthia Wahl from Sheridan County. **Motion by Gudajtes, seconded by Houdek, to approve Lifetime Membership for Cynthia Wahl; Voting 'aye': Gerving, Gudajtes, Houdek, Johnson, Broadland. Voting 'nay': None. Motion carried 5-0.**

Paul suggested that our association talk to Terry Traynor, NDACo. and start a relationship where they could ask our association who may be good with specific topics and we would put them in contact with someone that has the education and experience dealing with the topic. Paul suggested that a county employee bring our legislative issues to the association of counties which include:

#1. Farm Residence Exemption.

#2. Assessor Certification - to have 36 months to earn certification.

#3. Abatement - add a requirement that documentation supporting the valuation needs to be filed at same time as the abatement.

#4. Support updated definition of real vs personal property for assessment purposes.

There being no further business, meeting adjourned.

Respectfully Submitted,  
Carla Broadland, Secretary-Treasurer