



North Dakota Association of Assessing Officers, Inc.

Call to Order:

The annual meeting of the North Dakota Association of Assessing Officers convened at 1 PM on Monday, August 13, 2018 at the Radisson in Bismarck, ND.

Members Present:

Addie Berg	Amber Gudajtes	Amber Hoheisel	Ann Berg	Becki Freund
Ben Gates	Ben Hushka	Bob Lehn	Bonnie Good	Brenda Johnson
Carla Broadland	Casey Patzner	Cheryl Whitty	Colette Schilling	Corey Genter
Cyndi Zueger	Darcy Anderson	Dave Arntson	David Lunde	Dean Pearson
Deb Goodsell	Deb Kirschenheiter	Diane Krause	Don Flaherty	Elizabeth Black
Gary Martinson	Heather Kippen	Henry Gerving	Jackie Dwyer	Jackie Steinmetz
James Albrecht	Jamison Veil	Janell Walz	Jason Wark	Jodi Freier
Joe Hirschfeld	Josh Bond	Juliana Hammerstrom	Julie Straabe	Justine Thompson
Katie Paulson	Kayla Knudson	Kevin Ternes	Kim Frank	Kristi Gutierrez
Kristie Reinke	Kristy O'Connor	Linda Morris	Lisa Atkinson	Lori Hanson
Lynnette Fox	Melanie Aeschliman	Melissa Brown	Michelle Linstad	Mikka Willits
Natalie Wandler	Nick Lee	Nicole Carlson	Nolan Meidinger	Patricia Smith
Paul Fracassi	Paul Houdek	Randy Thompson	Richard Score	Rita Olson
Robert Harshberger	Ross Dettmann	Ryan Kamrowski	Ryan Oberg	Sandy Fossum
Sandy Hansen	Sarah Ohlauser	Shane Marcuson	Shawna Page	Stacie Hansen-Leier
Stephanie Bata	Susan Spaeth	Teresa Captain	Teresa Haecherl	Teri Schulte
Todd Schreiner	Tom Valentine	Trisha Laine	Tyler Perleberg	Vicki Hollen
Wendy Belgarde				

Introductions:

President Henry Gerving introduced State Supervisor of Assessments Linda Leadbetter and Terry Traynor, Executive Director, NDLC.

Linda Leadbetter, State Supervisor of Assessments, reported that information on the appeals scheduled for the State Board of Equalization can be found on the website: ND.gov/tax/locally. Several changes have been made to the process and individuals will be allowed five minutes to speak on appeals, followed by questions of the board. There are 10-11 tolerance issues that will also be dealt with at the meeting scheduled for 9:30 beginning with Burleigh County.

Terry Traynor shared two handouts, Survey of Township/City Assessing and NDACo. Legislative Policy Development Process. Traynor pointed out that we have 427 fewer local assessors in 2018 compared to 2013 in Organized Townships and 66 fewer in Incorporated Cities. Also noted was that 11,400 properties were Exempt Farm Residences with 13 counties indicating the number is unknown or didn't respond.

Traynor reviewed the soil survey data along with farm residence exemption application and how often the application is required to be completed along with interaction with the association through the legislative process.

President Gerving opened the business meeting at 1:20 pm by introducing the executive board:

President:	Henry Gerving, Golden Valley County
Vice President:	Amber Gudajtes, Grand Forks County
Past President:	Paul Houdek, City of Grand Forks
Sec / Treasurer:	Carla Broadland, City of Wahpeton
Member-at-Large:	Brenda Johnson, City of Bismarck

Minutes:

Minutes of the 2017 annual meeting held on August 7, 2017, were provided to each member at registration. The minutes were reviewed by the members. James Albrecht made a motion to approve the minutes; seconded by Janell Walz; motion carried.

Treasurer's Report / Audit:

Joe Hirschfeld reported for the Auditing Committee. Joe Hirschfeld along with Ryan Kamrowski completed the annual audit of the financial records. The financial records were complete. The Annual Financial Report is on file with the Treasurer. Ryan Kamrowski made a motion to accept the Auditor's report; seconded by Lori Hanson; motion carried.

Broadland reviewed income and expense from July 1, 2017 through June 30, 2018 with an ending checking account balance of \$26,796.34 along with a Certificate of Deposit of \$13,094.24; Total Assets as of June 30, 2018: \$39,890.58. Broadland reviewed the income stating that the course fees are significantly less than normal but several sessions were cancelled due to lack of attendees. Broadland explained that the board approved the buy down of the cost of education for the annual conference as the board felt this was a benefit that would assist each member of the association, reducing the registration fee to cover the estimated costs of meals and entertainment. This buy down will begin to reduce the account balance but will continue our mission of educating our members. Discussion was held in reference to courses offered and the number of attendees we need to have at each of those courses.

Motion by Dean Pearson to approve the treasurer's report, seconded by Don Flaherty, motion carried.

Introduction of NCRAAO Directors:

President Gerving introduced the directors for the North Central Regional Association of Assessing Officers: Linda Morris, Robert Harshberger, and Don Flaherty.

Linda said there is still time to register for NCRAAO October 1st – 4th, 2018, at Branson, Missouri. NCRAAO 2019 will be held in Bismarck, and it will be ran concurrently with our annual NDAAO to include our annual meeting, state equalization and education. Kevin explained that the North Central Regional Association of Assessing Officers includes 11 states which is a volunteer organization dedicated to assessment education and professionalism and the purpose of the association is to organize an annual conference on assessment administration. States include: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, South Dakota and Wisconsin.

NDACo Delegate & Directors

Linda Morris, NDAAO's Director for NDACo, asked Terry Traynor to share information for the upcoming Association of Counties. Mr. Traynor stated that the conference will be held October 7th through the 9th at the Bismarck Events Center and encouraged everyone to attend. Delegates to NDACo are Lisa Atkinson & Lori Hanson. Assessor's meeting will be held Monday afternoon, October 8th.

Report of Regular Committees:

Executive Committee: President Gerving thanked the members of the committee for their time and effort.

Membership Committee: Lori Hanson, Membership Chairman, recognized members who have reached milestone years with our organization. The membership committee presents certificates for members who have 5-10-15-20 or more in 5 year increments. She presented certificates to the following members:

Thirty Five Years:	None
Thirty Years:	None
Twenty Five Years:	Lori Hanson
Twenty Years:	Michelle Linstad
Fifteen Years:	Dean Pearson, George Railsback
Ten Years:	Barb Hettich, Deb Kirschenheiter, Jana Schmeifingel, Jennifer Stewart, Randy Thompson
Five Years:	Teresa Captain, Kim Frank, Jodi Freier, Karla Harmel, Linda Leadbetter, Kristy O'Connor, Sheila Schreiner, Kelsey Seigler, Michael Splonskowski, Paula Thomas, Georgiana White

Life Memberships:

Lori asked for nominations from the floor; hearing one Cynthia Wahl, Sheridan County, the nominee will be submitted to the Executive Board for Confirmation.

Legislative Committee: Paul Houdek said that he did not have a report to make but informed the membership that they would be holding a meeting directly following the annual meeting. Houdek ask if anyone had issues they would like the committee to address. Discussion followed in reference to having certain requirements met for filing an abatement. Ben Hushka, City of Fargo, stated that Renaissance Zone, PILOT, and New Industry will be looked at again this year. Gerving asked if we should attempt to address the VA Exemption of \$150,000 while the Homestead Credit maximum is \$125,000. Joe Hirschfeld reported two points of information: Mandatory spot checks along with financial institutions allowing evaluations of up to \$500,000 without an appraiser. Discussion followed.

Linda Leadbetter stated that currently you have to be licensed within 24 months or you will not be reappointed. They are looking at language that would allow reappointment if you have met most of the requirements and are close to completing. Houdek asked if others felt we should attempt to get three year time frame for certification put back in place with the number of students needing the class to 10-15 students. Discussion followed. Please notify any member of the committee any issue you would like addressed.

Education Committee: Sandy Fossum, Chairman of the Education Committee, stated that it is frustrating when education is set up, the contracts are signed, and then we have to cancel the course because we only have a few attending and can't justify the cost/loss. Sandy asked that the licensed members consider attending some of the courses offered to obtain the training hours that are required even if not needed for licensing. Discussion followed in reference to the schedule of the courses. Sandy asked that members share any requests they may have for further education with any member of the committee including, Stacey Swanson, Tami Lazur, Janell Walz, Joe Hirshfeld, Shelli Idyle, Paul Fracassi or herself.

Reports by Region:

The six regional representatives reported on activities and meetings held throughout the year and introduced members of each region.

Region 1: Lori Hanson introduced members of Region 1 and stated that they had met in Williston.

Region 2: Jodi Freier introduced members and said that they met 1 week ago in Slope County.

Region 3: Brenda Johnson said that all officers have left the organization and need to reorganize.

Region 4: Amber Gudajtes introduced members. Have not met.

Region 5: Trish Laine reported that they had not met. Introduced members.

Region 6: Members of Region 6 introduced themselves. Region 6 did not meet.

Introduction of Vendors:

President Gerving introduced the vendors/sponsors attending our annual conference. Each gave a brief comment on their company. Sponsors included: Sidwell Company; KBM GeoSpatial, Ty Pickett and Co.; EagleView AKA Pictometry, and Vanguard Appraisals, Inc.

New Business:

Discussion was held on the elimination of the Farm Residence Exemption except for the "62 years of age or totally disabled" which would be retained for 40 years and then sunset. Terry Traynor stated that it had been discussed 5-6 years ago as a floor resolution with 45% to 55% split so this could well pass at this time. Motion by Don Flaherty to support this legislation and forward to NDACo if allowed by our bylaws, seconded by Lori Hanson, motioned carried.

There being no further business President Gerving adjourned the meeting at 2:44 pm. Members were asked to stay for group picture following the meeting.

Respectively submitted,
Carla Broadland
Secretary/Treasurer