

Walsh County is seeking to fill the position of Deputy Tax Director. This position will work in the Tax Director's office and also serve as backup in the Recorder's office. The office of the Tax Director oversees appraisal and assessment work of all agricultural (including soil assessments), commercial, and residential properties and mobile homes within the county for taxation purposes. The Recorder's office is responsible for the management of all records for Walsh County. A successful applicant will be proficient in data entry with a basic understanding of land descriptions, a commitment to accuracy and attention to detail. Applicants must be able to work independently, communicate effectively with members of the public, prioritize importance of work, and meet deadlines in a timely manner. Two years of college level schooling or equivalent experience is desired. Please view the complete job description(s) online before applying. Full salary range is \$3,236 - \$4,510/month. Job description and application is available at the Walsh County Tax Director's office or online at www.walshcountynd.com/hr . Completed application and resume must be received in the Tax Director's office by January 16th, 2023. EOE