



**North Dakota Association of Assessing Officers
Executive Board Meeting
Monday August 7, 2017
3:00 PM
Meeting Room C & D - Bismarck Comfort Inn**

Call to Order:

President Henry Gerving called the meeting to order at 3:00 pm, on Monday, August 7th, 2017, at the Bismarck Comfort Inn.

Executive Board Members Present:

President Henry Gerving, Golden Valley County; Secretary-Treasurer Carla Broadland, Wahpeton City; Member at Large Brenda Johnson, Bismarck City, Vice President Amber Gudajtes, Grand Forks County; Past President Paul Houdek, Grand Forks City.

Executive Board Members Absent:

None.

Others Present:

Education Chair Sandy Fossum, Richland County; Event Coordinator Linda Morris, Morton County.

New Business:

Discussion was held on the dates and hours to hold our Winter Workshop along with what type of education we would like to provide to the membership. Following discussion it was determined that we would hold the workshop on January 18th and 19th with 4 hours of education each day along with various updates from committees and the State Tax Department. Education Committee to look into the workshop education.

Broadland asked for approval of Lifetime Membership as approved at the 2017 Annual Meeting to include: Darrell Wollan, City of Jamestown. Motion by Paul, seconded by Brenda, to approve the Lifetime Membership. Voting 'aye': Gerving, Gudajtes, Houdek, Johnson, Broadland. Voting 'nay': None. Motion carried 5-0.

Discussion was held on the options available for the planning of the 2018 Annual Conference. Houdek said that if Linda and Carla are willing to coordinate the conference he would make the recommendation to enter into that contract unchanged for another year.

Motion by Houdek, seconded by Gudajtes, to have Linda and Carla take care of the 2018 Annual Conference for the same fee of \$2,000 for event coordination as seen fit; Voting 'aye': Gerving, Gudajtes, Houdek, Johnson. Voting 'nay': None. Motion carried 4-0. (Broadland abstained)

Sandy asked the board if they had any specific education requests for 2018 and if that education should come from a consultant or perhaps use Survey Monkey to see what the membership would like to see offered and then take the top two? (See survey results as an attachment.)

Discussion was held in reference to why members may decide not to renew their membership and what could be done. President Gerving will take the time to look into this and see what issues if any could be corrected.

Linda asked if any board members would have an issue with moving the conference from the Comfort Inn to a different location (Radisson Downtown or Ramkota) for the 2019 August Conference since it will be held with NCRAAO. Linda stated that she would still need to check to see if either of the hotels were available. Discussion followed supporting the move to accommodate the regional conference as well.

There being no further business, Brenda moved to adjourn.

Respectfully Submitted, Carla Broadland, Secretary-Treasurer

CLASS	ONE	TWO	THREE	FOUR	FIVE	TOTAL VOTES
LOW END RESIDENTIAL	0	0	0	0	0	0
CONTAMINATION & VALUATION ISSUES	1	0	2	0	0	3
VALUATION OF GREEN COMMERCIAL BLDGS	1	1	0	2	1	5
VALUATION OF HISTORIC PROPERTIES	0	1	1	3	0	5
HOW TO BE A BETTER MANAGER	0	1	1	1	3	6
VALUATION OF GREEN RESIDENTIAL BLDGS	1	1	0	2	2	6
ART OF MAKING A POWERFUL PRESENTATION	2	1	1	1	2	7
COLLECTION, INTERPRETATION & MODEL BLDG OF INCOME & EXPENSE DATA	1	2	2	1	1	7
RESIDENTIAL QUALITY RATING	3	3	1	1	1	9
SENIOR HOUSING VALUATION	0	2	3	1	4	10
VALUATION OF FAST FOOD RESTAURANTS	5	0	3	1	1	10
VALUATION OF SELF STORAGE PROPERTIES	1	3	1	2	3	10
RECONSTRUCTING INCOME & EXPENSE STATEMENTS	4	5	1	1	1	12
RESIDENTIAL QUALITY CONDITION & EFFECTIVE AGE	3	4	4	1	0	12
VALUATION OF MOBILE HOME PARKS	6	4	1	1	0	12
**VALUATION OF RESIDENTIAL LAND	6	2	2	1	1	12
DEVELOPMENT OF CAP RATES	0	2	8	3	2	15
UNIQUE & CHALLENGING HOMES	3	1	5	4	2	15
PREPARATION & PRESENTING A VALUATION APPEAL	4	1	8	1	2	16
VALUATION OF HIGH END & DIFFICULT HOMES	4	4	1	1	6	16
VALUATION OF MANUFACTURED HOMES	2	6	1	4	3	16
APPRAISING AFTER A DISASTER	2	5	2	8	1	18
MASS APPRAISAL ANALYSIS & BENCH MARKS	2	3	4	5	6	20
VALUATION OF LODGING PROPERTIES	4	2	3	6	5	20
TOTAL VOTES	55	54	55	51	47	262

**ADDED TO THE LIST OF CHOICES--VALUATION OF RESIDENTIAL LAND

OTHER SUGGESTIONS:	MY COMMENTS:
GRAIN ELEVATORS x 2	CLASS ALL BY ITSELF
LOCATION FACTORS RURAL RES	WITH RESIDENTIAL LAND
RV PARK VALUES	WITH MOBILE HOME PARKS
FARM SUPPLIERS	MAY BE ABLE TO COMBINE WITH AG/COM BLDG CLASS??
SEED CO	
FERTILIZER BUSINES S	
EQUIPMENT DEALERS	
STABLE & ARENAS COMM	